



Small Grant Application Form

2012/2013

For small projects requiring funding - maximum award £350
 where total projects costs do not exceed £350

Please ensure that you have read the Funding Criteria before completing this form
 PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE
 CONSIDERED

1. Your organisation or group

Name of organisation	The Happy Circle Day Centre		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Other, please specify		

2. Your project

Project Title/Name	A Christmas Treat		
Please briefly tell us about the project /activity you want to organise and why <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	As a day centre for the elderly community of Melksham, we realise that Christmas time can be a very lonely time for some of our members. Celebrating Christmas with us is the only Christmas meal and celebration some of them will have. We would like to make Christmas extra special this year and ask for help funding a really lovely Christmas party. We would like to provide the food and drink, decorations and entertainment, and of course a special gift, all for free to our members. We hope to provide a celebration they won't forget!		
In which community area does your project take place? <i>(Please give name – see section 3 of the grants pack)</i>	Melksham		
Where will your project take place?	Rowley Place, Melksham		
When will your project take place?	17/12/12		

<p>How will your project benefit your local community?</p> <p><i>Important: This section is limited to 300 characters only (inclusive of spaces).</i></p>	<p>As a day centre for the elderly of Melksham, our sole aim is to tackle social isolation. We are few and far between - however, the demand on our service is great. We feel this project will give our members something to look forward to. We aim to involve those from the local community in this too.</p>
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<p>How many people will benefit from your project?</p>	<p>22 members</p>
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<p>Any other information about your project.</p> <p>We have budgeted the project to cater for 35 people, including volunteers and guests. The food at £4.50 a head for 35 is £157.50.</p> <p>With the drink and (table) decorations we anticipate this to rise to £200.</p> <p>£50 is allocated to the transport for the day - allowing members to get to us, and home.</p> <p>£50 will be allocated to the entertainment - we are hoping to book The Pearlies.</p> <p>£50 will be allocated for a small gift each only for the 22 members.</p>
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3. Funding

<p>What will be the total cost of your project?</p>	<p>£ 350</p>
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<p>How much funding are you applying for (maximum £350)?</p>	<p>£ 350</p>
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<p>If you are expecting to receive any other funding for your project, please give details</p>	<p>Source of Funding</p>	<p>Amount Applied For</p>	<p>Amount Received</p>
	<p></p>	<p></p>	<p></p>
	<p></p>	<p></p>	<p></p>
	<p></p>	<p></p>	<p></p>

<p>Name of the organisation and the bank account name (but not the number) your grant funding will be paid in to: (Please Note: we cannot pay money into an individual's bank account)</p>	<p></p>
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4. Declaration (on behalf of organisation or group) – I confirm that...

<p><input checked="" type="checkbox"/> The information on this form is correct and that any grant received will be spent on the activities specified</p> <p><input checked="" type="checkbox"/> Any form of licence, insurance or other approval for this project will be in place before the start of the project outlined in this application</p> <p><input checked="" type="checkbox"/> That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.</p> <p><input checked="" type="checkbox"/> I give permission for press and media coverage by Wiltshire Council in relation to this project.</p>

<p>Name:</p> <p>Position in organisation:</p>	<p>Date: 24/07/2012</p>
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Please return your completed application to the appropriate Area Board Locality Team ([see section 3](#))